

Plaintiff:

PLEA OF NOT GUILTY AND REQUEST  
FOR PRE-TRIAL CONFERENCE

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For use in traffic citations (TR) or ordinance  
(FO) violations ONLY

VS.

Defendant:

Case Number(s) or Citation Numbers:

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Name

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Address

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City, State Zip

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I am the Defendant in the above captioned matter(s). I waive my personal appearance and enter my plea of NOT GUILTY to the charges in the matters listed above. I request that the court set this matter for a PRE-TRIAL CONFERENCE with the attorney for the Plaintiff.

I understand that if I want a Jury Trial in a traffic or ordinance violation, I have ten days from today in which to file a written request for a jury trial and pay the non-refundable jury fee of \$36. If the above matter(s) involves a DNR forfeiture, I have twenty days from today to file written request for a jury trial and pay a non-refundable jury fee of \$36. A written request for a jury trial and payment of fees must be filed and paid at the Clerk of Court's Office.

Signature of Defendant: \_\_\_\_\_

Print name very clearly: \_\_\_\_\_

Date: \_\_\_\_\_